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## Resolution ID 417349

### Resolution Details

**TITLE :**

How to change fiscal year periods in Sage MAS 90 and 200

**DETAILS :**

### How to change fiscal year periods

**Entry Type:** Informational

**Product:** Sage MAS 90 ERP, Sage MAS 200 ERP

**Application:** General Ledger

**Version Reported:** 4.0

**Subject:**

How to change fiscal year periods

**Possible Resolution:**

**Note:** Use caution when working with these tasks. Reinitializing or recreating data files deletes all records in the selected files and is irreversible. Always make a backup before performing the procedures below. If necessary, seek the assistance of a qualified Sage Software business partner or Sage Software Customer Support analyst.

1. Open General Ledger / Setup / General Ledger Options.
2. Note the values in the 'Current Fiscal Year' and 'Current Period' fields. Change the fields to the following, and then click 'Accept':
  - o Current Fiscal Year = The earliest fiscal year that contains data for the company
  - o Current Period = Period 1
3. Open Library Master / Utilities / Reinitialize Data Files.
4. Select "General Ledger" and the company code.
5. Select the following fields:
  - o GL\_FiscalYear (GL Fiscal Year Masterfile)
  - o GL\_FiscalYearDetail (GL Fiscal Year Detail field)
6. Click 'Proceed'. Close the window when finished.
7. Open General Ledger / Setup / Fiscal Year Maintenance. The default year that appears is the year defined in G/L Options.
8. Enter the correct starting and ending dates for period 01.
9. Click the 'Calculate Dates' (gear) button.
10. Click 'Accept'.
11. Enter the next year. The correct fiscal dates should automatically populate the 'Period' fields.
12. Click 'Accept'. Add each year through the current fiscal period.
13. Open General Ledger / Setup / General Ledger Options.
14. Change the 'Current Fiscal Year' and 'Current Period' fields to the original year and period.
15. Open General Ledger / Utilities / Recalculate Account Balances, and click the 'Proceed' button.

**Related Articles:**

- [How fiscal period changes in G/L affect other modules](#)
- [How changing fiscal or calendar year affects Inventory Management](#)